



**MINISTRY OF LAW AND HUMAN RIGHTS  
OF THE REPUBLIC OF INDONESIA  
DIRECTORATE GENERAL OF IMMIGRATION**

- Dear. 1. Head of the Regional Office of the Ministry of Law and Human Rights  
up to the Head of the Immigration Division throughout Indonesia;  
2. Head of Immigration Offices throughout Indonesia.

CIRCULAR LETTER  
NUMBER IMI-0549.GR.01.01 OF 2022

CONCERNING  
IMMIGRATION EASY TO SUPPORT  
SUSTAINABLE *CORONA VIRUS DISEASE* 2019

1. Background

- a. That to optimize the function of immigration as a facilitator of community welfare development and support government policies to reopen the tourism sector more broadly with the concept of *sustainable tourism*, it is necessary to provide immigration facilities based on the principle of reciprocity and the principle of benefit in the form of granting free visit visas and limited visit visas upon arrival which are intended for certain foreigners;
- b. That based on the considerations as referred to in letter a, it is necessary to issue a Circular Letter of the Director General of Immigration concerning Ease of Immigration in the Framework of Supporting Sustainable Tourism During the *Corona Virus Disease* 2019

2. Purpose and objectives

- a. The purpose of this circular letter is to optimize immigration support in opening the sector. tourism during the *Corona Virus Disease* 2019
- b. The purpose of this circular letter is to monitor, control, and evaluate the implementation of the Immigration Ease of Policy in the Framework of Supporting Sustainable Tourism during the *Corona Virus Disease* 2019

3. Scope

The scope of this circular letter is an affirmation of the immigration function to support the reopening of the tourism sector during the *Corona Virus Disease* 2019

#### 4. Basis

- a. of Law Number 6 Year 2011 concerning Immigration;
- b. Law Number 11 of 2020 concerning Job Creation;
- c. Government Regulation Number 31 of 2013 concerning Implementing Regulations of Law Number 6 of 2011 concerning Immigration as amended several times, most recently by Government Regulation Number 48 of 2021 concerning the Third Amendment to Government Regulation Number 31 of 2013 concerning Implementing Regulations of Law Number 6 of 2011 on Immigration;
- d. Presidential Decree Number 24 of 2021 concerning Determination of the Factual Status of the *Corona Virus Disease* 2019 (Covid-19) Pandemic in Indonesia;
- e. Regulation of the Minister of Law and Human Rights Number 44 of 2015 concerning Procedures for Checking Entry and Exit of Indonesian Territory at Immigration Checkpoints;
- f. Regulation of the Minister of Law and Human Rights Number 28 of 2018 concerning Immigration Stamp;
- g. Regulation of the Minister of Law and Human Rights Number 29 of 2021 concerning Visas and Stay Permits;
- h. Regulation of the Minister of Law and Human Rights Number 34 of 2021 concerning the Granting of Immigration Visas and Residence Permits in the Period of Handling the Spread of *Corona Virus Disease* 2019 and National Economic Recovery;
- i. Regulation of the Minister of Law and Human Rights Number 41 of 2021 concerning Organization and Work Procedure of the Ministry of Law and Human Rights;
- j. Circular of the Head of the Covid-19 Handling Task Force Number 15 of 2022 concerning Health Protocols for Overseas Travel During the *Corona Virus Disease* 2019 (COVID-19) Pandemic;
- k. The results of the Cabinet Meeting are limited to April 03, 2022.

#### 5. Contents of Circular

##### a. General:

So that all officials and service implementers:

- 1) Perform excellent service to the community;
- 2) Do not commit Corruption, Collusion and Nepotism;
- 3) Carry out supervision in stages;
- 4) Coordinate and socialize with *stakeholders* and immigration guarantors regarding this circular.

##### b. Head of the Immigration Division of the Regional Office of the Ministry of Law and Human Rights:

- 1) Conducting guidance, control, supervision, and evaluation of the implementation of the Immigration Ease of Policy in the Framework of Supporting Sustainable Tourism during the *Corona Virus Disease* ;
- 2) Report the results of the evaluation of the implementation of policies periodically every 7 (seven) days to the Director General of Immigration.

c. Head of the Immigration Office:

- 1) Disseminate information to *stakeholders* and the wider community as well as carry out the necessary coordination in the framework of the Immigration Ease of Policy in order to Support Sustainable Tourism during the *Corona Virus Disease* ;
- 2) Carry out immigration surveillance and immigration intelligence activities in their working areas;
- 3) Ensuring that the owner or manager of an inn in his/her working area provides information or data regarding foreigners staying at their homes or accommodations;
- 4) Imposing sanctions on owners or administrators of lodging places who do not provide information or do not provide data on foreigners staying at their homes/inns in accordance with the provisions of laws and regulations;
- 5) Imposing sanctions on foreigners holding Special Tourist Visit Visa Free or Special Tourist Visit Visa holders who carry out activities that are not in accordance with the intent and purpose of granting the given Stay Permit;
- 6) Imposing sanctions on foreigners who are proven to have violated the provisions of the legislation in the field of immigration and/or violate public order in the implementation of health protocols;
- 7) The imposition of sanctions on foreigners who violate public order in the implementation of the health protocol as referred to in number 6) is carried out after receiving a recommendation from the agency carrying out the task of handling/controlling Covid-19;
- 8) Performing an extension of the Immigration Stay Permit originating from a Visit Visa on Special Arrival for Tourism;
- 9) Carry out control over the implementation of immigration inspection activities at the Immigration Checkpoints and/or immigration control;
- 10) Report the implementation of activities periodically to the Head of the Immigration Division.

d. Head of the Immigration Office in charge of Immigration Checkpoints determined by the Head of the Covid-19 Task Force as the entry point for the arrival of Indonesian citizens and foreigners:

- 1) Ensuring the implementation of immigration checks in the Immigration Area which includes bank counters, immigration counters in arrival areas, and immigration counters in departure areas can meet the provisions of the health protocol in accordance with the provisions of the legislation;
- 2) Ensuring the Person in Charge of Transport Equipment carries out obligations in accordance with the provisions of the legislation in the field of immigration;
- 3) Carry out immigration checks on Indonesian citizens, transportation crews, foreigners holding Diplomatic Passports or Service Passports granted Diplomatic Visa Free or Service Visa Free facilities, foreigners holding Visa

or Stay Permit, and foreigners holding KPP APEC in accordance with the provisions of laws and regulations;

4) Visa or Stay Permit as referred to in number 3) consists of:

- a) Diplomatic
  - b) Visa, Service
  - c) Visa, Visit
  - d) Visa, Limited Stay Visa,
  - e) Diplomatic Stay
  - f) Permit, Service Stay
  - g) Permit, Permanent Stay Permit, or
  - h) Limited Stay Permit;
- 5) Rejecting entry to foreigners and issuing Exit Signs in accordance with statutory provisions.

e. Head of Immigration Office Class I Special TPI Soekarno-Hatta, Head of Immigration Office Class I Special TPI Ngurah Rai, Head of Immigration Office Class I Special TPI Medan, Head of Immigration Office Class I Special TPI Surabaya, Head of Immigration Office Class I Special TPI Batam, Head of Office Class I Immigration TPI Makassar, Head of Class I Immigration Office TPI Manado, Head of Class I Immigration Office TPI Tanjungpinang, Class I Immigration Office TPI Yogyakarta, Head of Class II Immigration Office TPI Tanjung Uban, Head of Class II Immigration Office TPI Nunukan, Head of Class Immigration Office II TPI Sambas, Head of the Class II Immigration Office of TPI Entikong, and Head of the Class II Immigration Office of TPI Atambua:

1) Instruct Administrative Officers in charge of immigration checks at the Immigration Checkpoints:

a) To grant Free Travel Visas for Special Visits and grant Visit Visas when Special Arrivals for Tourism at Immigration Checkpoints are as follows:

(1) Airport Immigration Checkpoints Air:

- (a) Soekarno Hatta in DKI Jakarta,
- (b) Ngurah Rai in Bali,
- (c) Kualanamu in North Sumatra,
- (d) Juanda in East Java,
- (e) Hasanuddin in South Sulawesi,
- (f) Sam Ratulangi in North Sulawesi, and
- (g) Yogyakarta in DI Yogyakarta,

(2) Seaport Immigration Checkpoint:

- (a) Nongsa Maritime Terminal in the Riau Archipelago,
- (b) Batam Center in the Riau Archipelago,
- (c) Sekupang in the Riau Archipelago,
- (d) Citra Tri Tunas in the Riau Archipelago,
- (e) Marina Teluk Senimba in the Riau Archipelago,
- (f) Bandar Bentan Telani Lagoi in the Riau Archipelago,
- (g) Bandar Seri Udana Lobam in the Riau Archipelago, and
- (h) Sri Bintan Temples in the Riau Archipelago,

Border Post

- (a) Entikong
  - (b) Aruk in West Kalimantan,
  - (c) Mota'in in East Nusa Tenggara, and
  - (d) Tunon Taka in North Kalimantan;
- b) The granting of Free Tourist Special Visit Visa as referred to in letter a) is carried out through immigration checks in accordance with Article 23 paragraph (1) and paragraph (2) of the Minister of Law and Human Rights Number 44 of 2015 concerning Procedures for Checking Entry and Exit Indonesian Territory at Immigration Checkpoints against foreign citizens country of the State, Government of the Special Administrative Region of a State, and Certain Entities Subject to Visa-Free Special Visits for Tourism;
- c) Entry Signs in granting Special Tourist Visit Visas refer to Entry Signs and Stay Permits subject to visa-free visits in Regulation of the Minister of Law and Human Rights Number 28 of 2018 concerning Immigration Stamp which is valid as a Visit Stay Permit with a maximum period of 30 (thirty) days and cannot be extended;
- d) Countries, Governments of Special Administrative Regions of a State, and Certain Entities Subjects to Visa-Free Special Visits for Tourism, namely:
- (1) Brunei Darussalam,
  - (2) Philippines,
  - (3) Cambodia,
  - (4) Laos,
  - (5) Malaysia,
  - (6) Myanmar,
  - (7) Singapore,
  - (8) Thailand , and
  - (9) Vietnam;
- a) The granting of a Visit Visa on Special Arrival for Tourism as referred to in letter a) is carried out through immigration checks in accordance with Article 23 and Article 26 letter b of the Minister of Law and Human Rights Number 44 of 2015 to foreigners who are citizens of the State, the Government of the Special Administrative Region of a State, and Certain Subjected Entities Visit Visa on Arrival Special for Tourism;
- a) Entry Signs in granting Visit Visas on Special Arrivals for Tourism refer to Entry Signs and Stay Permits for visit visa holders upon arrival in Minister of Law and Human Rights Regulation Number 28 of 2018 which are valid as Visit Stay Permits for a maximum period of 30 (thirty) days. can be extended for a maximum of 1 (one) time extension for a period of 30 (thirty) days at the Immigration Office whose working area includes the residence of a foreigner and cannot be transferred;
- b) Countries, Governments of a Special Administrative Region of a Country, and Certain Entities Subjects to a Visit Visa on Special Arrival for Tourism, namely:
- (1) South Africa,
  - (2) United States of America,
  - (3) Saudi Arabia,
  - (4) Argentina,
  - (5) Australia,
  - ( 6) Netherlands,

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|-------------------------|----------------------------|
| (7) Belgium,            | (26) Norway,               |
| (8) Brazil,             | (27) France,               |
| (9) Brunei Darussalam , | (28) Poland,               |
| (10) Denmark,           | (29) Qatar,                |
| (11) Philippines,       | (30) New Zealand,          |
| (12) Finland,           | (31) Singapore,            |
| (13) Hungary,           | (32) Seychelles,           |
| (14) India,             | (33) Spain,                |
| (15) England,           | (34) Sweden,               |
| (16) Italy ,            | (35) Switzerland,          |
| (17) Japan,             | (36) Taiwan,               |
| (18) Germany,           | (37) Thailand,             |
| (19) Cambodia,          | (38) China,                |
| (20) Canada,            | (39) Timor Leste,          |
| (21) South Korea,       | (40) Tunisia,              |
| (22) Laos,              | (41) Turkey,               |
| (23) Malaysia,<br>and   | (42) United Arab Emirates, |
| (24) Mexico,            | (43) Vietnam;              |
| (25) Myanmar,           |                            |

h) Free Provision of Special Tourist Visit Visa and Special Tourist Visit Visa on Arrival is carried out by checking the following requirements:

(1) Nationality Passport includes:

- (a) Diplomatic
- (b) Passport, Service Passport, or
- (c) Ordinary Passport/General Passport,

which are valid and still valid a minimum of 6 (six) months,

- (2) return tickets or canal tickets to continue the journey to other countries,
- (3) proof of payment of non-tax revenues for visit visas upon arrival, in the case of applying for a Visit Visa on Special Arrival for Tourism, and
- (4) Proof of ownership insurance in accordance with the provisions of the Chair of the Covid-19 Task Force;

i) Free Tourist Special Visit Visa and Special Tourist Visit Visa on Arrival can be used by foreigners to carry out tourism activities or government duties in international activities of a state or government nature;

j) In the event that the foreigner as referred to in letter i) will carry out government duties in international activities of a state or government nature, in addition to meeting the requirements as referred to in letter h) must also attach an invitation letter to attend a conference/trial/meeting issued by the Ministry / Institutions / Agencies of the Republic of Indonesia;

- k) Visit Visa on Special Arrival Tourism can also be issued to foreigners holders of Diplomatic Passports or Service Passports who are not citizens of the State, Government of a Special Administrative Region of a State, and Certain Entities Subject to a Visit Visa on Special Arrival for Tourism in the event that there is no Representative of the Republic of Indonesia in their country/place of residence or activities that are sudden/urgent, by checking the requirements:
- (1) Diplomatic Passport or Service Passport which is valid and still valid for at least 6 (six) months,
  - (2) Return ticket or one-way ticket to continue traveling to another country,
  - (3) Request letter from Ministry/Institution/Agency of the Republic of Indonesia,
  - (4) Letter of approval from the Director General of Immigration,
  - (5) Proof of PNBP payment for visit visa upon arrival,
  - (6) Proof of insurance ownership in accordance with the provisions n Chairman of the Covid-19 Task Force, and
  - (7) an invitation letter to attend conferences/trials/meetings issued by the Ministries/Institutions/Agencies of the Republic of Indonesia, in terms of the intention of the arrival of foreigners for government duties in international activities of a state or government nature;
- l) The approval letter from the Director General of Immigration as referred to in letter k) number (4) is submitted by the leadership of the Ministry/Institution/Agency of the Republic of Indonesia to the Director General of Immigration up to the Director of Immigration Traffic by attaching:
- (1) Letter of request from the Ministry/Agency/Agency of the Republic of Indonesia containing foreigner's data and the reason for the application,
  - (2) a valid Diplomatic Passport or Service Passport and still valid for at least 6 (six) months, and
  - (3) a return ticket or a canal ticket to continue traveling to another country;
- m) Foreigners holding Free Travel Visas and Special Tourist Visit Visas on Arrival cannot apply for a New Stay Permit through a Visa application;
- n) Foreigners who hold Free Travel Visas and Special Tourist Visit Visas on Arrival can leave the territory of Indonesia through all Immigration Checkpoints;
- o) The applicable rate for a Visit Visa on Arrival Special for Tourism is the rate for a Visit Visa on Arrival as referred to in the Attachment to Government Regulation Number 28 of 2019 which is Rp. 500,000,-;
- p) Perform data reconciliation between PNBP payments, use of Visit Visa stickers on Special Arrivals for Tourism, with immigration crossings on a daily, weekly and monthly basis;
- 2) Periodically reporting the granting of a Special Tourist Visit Visa Free and a Visit Visa on Special Arrival Tourism to the Head of the Immigration Division.

6. Closing

- a. With the stipulation of this circular, the Circular Letter of the Director General of Immigration Number IMI-0532.GR.01.01 of 2022 concerning Visit Visas on Special Arrivals for Tourism in the Framework of Supporting Sustainable Tourism in Bali During the *Corona Virus Disease* 2019 Pandemic and Circular Letter of the Director General of Immigration Number IMI-0533.GR.01.01 of 2022 concerning Ease of Immigration in the Framework of Supporting Sustainable Tourism in the Batam and Bintan Areas During the *Corona Virus Disease* is revoked and declared invalid;
- b. This circular letter is effective on April 6, 2022 at 00.00 WIB and will be evaluated further.

Thus, this circular letter is intended to be taken into account and carried out as well as possible. Thank you for your attention and cooperation.

Stipulated in Jakarta  
on April 5, 2022

Pt. DIRECTOR GENERAL OF IMMIGRATION,



**IKUMHAMPASTI**

Prof. Dr. WIDODO EKATJAHJANA, SH, M. Hum.  
NIP. 19710501 199303 1 001

Copies:

1. Coordinating Minister for Maritime Affairs and Investments;
2. Coordinating Minister for Economic Affairs of the Republic of Indonesia;
3. the Minister of Foreign Affairs of the Republic of Indonesia;
4. Minister of Home Affairs;
5. the Minister of Health of the Republic of Indonesia;
6. the Minister of Transportation of the Republic of Indonesia;
7. the Minister of Finance of the Republic of Indonesia;
8. the Minister of Tourism and Creative Economy of the Republic of Indonesia;
9. the Minister of Law and Human Rights of the Republic of Indonesia;
10. Head of BNPB as Chair of the Covid-19 Handling Task Force;
11. Head of the National Border Management Agency;
12. Deputy Minister of Law and Human Rights of the Republic of Indonesia;
13. Governor of DKI Jakarta;
14. Governor of Bali;
15. Governor of the Riau Islands;
16. Governor of North Sumatra;
17. Governor of East Java;
18. Governor of South Sulawesi;
19. Governor of North Sulawesi;
20. Governor of DI Yogyakarta;
21. Governor of West Kalimantan;
22. Governor of East Kalimantan;
23. Governor of East Nusa Tenggara;
24. Secretary General of the Ministry of Law and Human Rights of the Republic of Indonesia;
25. Inspector General of the Ministry of Law and Human Rights of the Republic of Indonesia;
26. Primary High Leaders in the Directorate General of Immigration;
27. Head of Immigration Detention Centers throughout Indonesia.